

	<b>Supplier Document Checklist</b>			<i>For Use Only by Affiliates of GKN Aerospace Transparency Systems</i> <b>Page 1 of 1</b>
	Supplier Name:		Date:	

*This Supplier Document Checklist is used for SUPPLIER REFERENCE ONLY. The associated GKN document is SQR-1.*

<b>Part I – Supplier Contact</b>			
Function	Name	Email	Phone

<b>Part II – Document Information Checklist</b>		
Document	Included	Comments
Carrier Bill of Lading	<input type="checkbox"/>	
Packing Slip <sup>1</sup>	<input type="checkbox"/>	
Included on Packing Slip		
-GKN Purchase Order (PO) #	<input type="checkbox"/>	
-Attn To: [Buyer on PO]	<input type="checkbox"/>	
-PO Line Item #	<input type="checkbox"/>	
-GKN Part Number	<input type="checkbox"/>	
-GKN Item ID	<input type="checkbox"/>	
-Vendor Item ID	<input type="checkbox"/>	
-Qty in Shipment <sup>2</sup>	<input type="checkbox"/>	
-Unit of Measure (UoM)	<input type="checkbox"/>	
-Qty per Container	<input type="checkbox"/>	

**Notes**

- 1. Information on the packing slip must match the container label.**
- 2. Quantity in shipment must match PO line item #. Partial quantities must be approved in advance by the GKN Buyer. Balance of partial shipments should be noted.**
- 3. Items must match the designations on the Purchase Order to be received in.**

**No Export Control** - This document contains no technical data subject to the Export Administration Regulation (EAR), 15 C.F.R. parts 730-774 or the International Traffic in Arms Regulations (ITAR), 22 C.F.R. parts 120 – 130.