

Our reference: GKN\DIR\TV-a\2020-001

Date : 7nd feb 2020

Subject : Coronavirus

Dear Supplier,

GKN Aerospace is committed to ensuring the health and wellbeing of both its employees, and suppliers' employees, at all times. With the ongoing and escalating impact of the current Coronavirus outbreak this is an especially important consideration, as we continue to work together within a global supply chain to ensure our customers do not face supply disruptions.

At this time, GKN Aerospace has implemented a number of precautionary activities:

- As of 29th January, GKN Aerospace has placed internal restrictions on employee travel. We understand this may impact planned activities in the short term and we will work with you to ensure the most appropriate way forward where this is the case.
- With immediate effect, supplier representatives who have visited China (including Hong Kong & Macau) within the last 30 days will not be allowed to enter a GKN Aerospace facility. Such meetings should be rescheduled or conducted remotely in all cases. This will remain in place until further notice.
- If a supplier representative has been diagnosed with Coronavirus, they will not be allowed to enter a GKN Aerospace site until 21 days after they have been symptom-free for 24 hours.

As a supplier to GKN Aerospace, we require you to:

- Review if any supply to GKN Aerospace originates - or has sub-components or materials which originate - from China (including Hong Kong & Macau), contacting us with the relevant information;
- Advise your GKN Aerospace purchasing site immediately of any known or envisaged disruptions which may impact supply; and
- Provide the GKN Aerospace purchasing site with information on mitigation plans to ensure any impact will be avoided.

We thank you for your understanding of GKN Aerospace's position during this time and for your continued support in ensuring the health and wellbeing of our, and your, employees.

Regards

Toine Verbruggen
SVP Procurement